



NYC Admissions Solutions SM

*School can be overwhelming.
School choice doesn't have to be.*

NYC High School Admissions Process Top 10 Tips for Middle School Students: Getting & Staying Organized

1. START A BRAND NEW NOTEBOOK, JUST FOR THE HIGH SCHOOL SEARCH

This will help you stay organized and can be just for you - your personal notes, research, and thoughts.



2. LIST YOUR TOP 10 STRENGTHS AND TALENTS

Don't be bashful. Everyone has some, and it's important to be aware of them as you search for schools.

3. LIST THE TOP 10 QUALITIES OF YOUR 'DREAM' SCHOOL

Let your mind wander. This can be anything from size and location to types of sports, languages offered, theme, or activities. The important thing is to get them down on paper and keep them handy.



4. DEDICATE A CALENDAR TO THE HIGH SCHOOL SEARCH

If you don't use a calendar, start one. It can be paper, electronic - anything you are comfortable using. This will help keep you organized with important events and dates. Start with the application deadline!

5. BLOCK OFF SOME TIME ON YOUR CALENDAR

Put some time on your calendar, each month or even each week. Even if it's just 60 minutes a week, doing this consistently will pay off. Protect and prioritize that time, and use it for the high school search.



6. ESTABLISH YOUR HIGH SCHOOL SEARCH 'TEAM'

Who will you trust and rely on for accurate, useful advice or information? Your parent, friends, guidance counselor, or others will play an important role on your team. Remember, you can't do it alone.

7. WRITE DOWN A LIST OF SCHOOLS

Get something down on paper, as many as you can. Even if you're not sure, this will give you a starting point for your research and will evolve over time. Keep it with you and jot down notes as you make adjustments.

8. GET TO KNOW YOUR SCHOOL GUIDANCE COUNSELOR

Your school counselor is there to help you, so get to know him/her. (S)he wants you to win, so why not take advantage of that expertise and knowledge?



9. USE AS MANY RESOURCES AS POSSIBLE - BUT DON'T COMPARE YOURSELF

The high school directory is a great resource, but don't rely on that for everything. School websites, your friends, your counselor, your parents, and school visits will be important as you conduct your research and narrow down your choices. And remember, don't compare yourself to others - it's YOUR search.



10. TAKE OWNERSHIP AND STAY ACCOUNTABLE

Remember, this is *your* high school search, so take ownership of the process and get involved. You will be much happier if you play a role in the process and take responsibility. The hard work will pay off!

Finally, remember to follow us on Facebook and Twitter to stay updated all year long with tips and advice!



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